

Korematsu Elementary PTO at Mace Ranch

(Parent Teacher Organization)
3100 Loyola Drive – Davis, CA 95618
<http://korematupto.org>

Meeting Minutes

Approved April 15, 2010

March 3, 2010

PTO board members present: Marc Ishisaka-Nolfi, President; Monica Reeves, vice president; Richard Reed, vice president; Betsy Salomon, treasurer. (Minutes by VP Rich).

Staff present: Principal Mary Ponce.

Parents/participants: Cindy Bruch, Wes Hardaker, Anneliese Hein, Kevin Hein, Tiffany Huynh, Alicia Mattson, Glenn Osborne, Maria Reem, Sis Schaaf, Jenn Vinh, Manda Yeung.

Call to order

The meeting was called to order by President Marc at 7:00 pm.

Approval of minutes

Minutes of the Dec 2 and Feb 3 meetings were approved as submitted.

Principal report

- Staff is busy finishing report cards and preparing for parent conferences.
- Staff thanks KPTO for the reading assembly on March 2, on Read Across America Day.
- Mary will go on leave in late April. A Korematsu teacher will be filling in. An announcement will be made in the March 22 newsletter.
- Korematsu's open house is March 31, starting at 6:30 pm.
- Battle of the Books is March 19th. Parent volunteers are needed. Contact the library.
- Student Council has been meeting and working on problem solving and various projects. They coordinate weekly spirit days; raised \$1200 for Haiti earthquake relief; and solicit input from students via "idea boxes" in classrooms. The council has demonstrated purpose and taken ownership of their role and work.

Treasurer's report

- Treasurer Betsy presented her report and answered several questions about cash on hand. See attached.
- Motion approved to adjust budgeted allocation for Explorit Science by \$346.43 for the amount allocated between the daytime and nighttime events. M/S/P.

Fundraising report

- No report this month.

New/old business

Executive Board Search Committee

- KPTO members Cindy Bruch, Jenn Vinh, Manda Yeung will serve on the committee this year to help identify candidates for next year's KPTO board and manage the election. Candidates will be announced in April and the election held in May.

Auction

- The auction will be held May 21, in conjunction with the Asia-Pacific Festival. The theme is "Back to Basics". The committee will meet on March 11, and are actively seeking donations of items to auction. Priorities for what auction proceeds will be fund will be decided at the April meeting.

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District and school budget

- Mary explained the two categories of state budget reductions – district wide reductions, and reductions more specific to Korematsu. Federal funding, including Title 1 is unaffected, but those funds are restricted.

<u>District-Wide Reductions</u> – from state via district general fund	<u>Korematsu Reductions</u> – from state SLIB categorical funds; allocations decided by School Site Council
- Class size reduction (reduction in teachers); K-3, from ~ 22 per class to ~30; possible loss of 3 teachers and transfer of 2 others to another school	Loss of \$27,000 out of \$37,000 current fund. Possibility of reduction to zero, depending on state budget revision in May.
- Office secretary (leaving one admin. staff)	- Computer specialist – ~ 10 hrs/~\$10,000
- Lunch yard duty staff	- Counselor – ~ 6 hrs/~\$13,000
- Night custodial services	- Instructional materials supplementing core curriculum (math, language, science)
Cuts back-filled by funds raised by Davis Schools Foundation (with allocations defined by Board of Education). The current cut of \$5.6 million district-wide is subject to change if salary concessions are negotiated and depending on state budget revision in May.	- Walker Creek outdoor education scholarships and teacher stipends
	- Teacher substitutes for training and planning
	- Climate activities, including student council
	Cuts back-filled by funds raised by KPTO – including auction. Allocations defined by KPTO with input from School Site Council and staff. SSC’s top priority is computer specialist, since this touches the most students with the greatest impact and is vital for students with no access to computers.

- KPTO had asked staff for their priorities of items funded by SLIB, so that KPTO can identify funding priorities for proceeds from the auction or other sources. With input from several teachers pending, the current priorities follow. This tally will be updated in April prior to a discussion and vote on auction proceed allocations at the April 15 KPTO meeting.

In order of priority (highest to lowest): photocopies, computer specialist, computer lab, student clubs, classroom supplies, library, Walker Creek, playground materials, manipulatives, counselor. KPTO meeting participants are in general support of these priorities, subject to discussion and review next month. Alicia asks that KPTO publicize next month’s meeting so parents and teachers know of the opportunity to participate. Another major expense in the next year or so will be replacement of aging computers.

- KPTO meeting participants suggested that parent communication be as clear and specific as possible in describing the items affected by budget cuts.
- VP Rich announced that the Davis Schools Foundation is looking for a Korematsu liaison for this spring’s Dollar-a-Day campaign. He also encouraged parents to visit the school district’s new online district budget tool at www.districtdollars.org.

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Walker Creek Ranch Outdoor Education

- Mary surveyed Fifth grade parents and found near unanimous parent support – for enrollment and funding – for next year’s program. KPTO will act as fiscal agent and provide logistical support for Walker Creek parent fundraising. There was discussion of Walker Creek-specific fundraising events, as well as direct donations, or a combination of sources. Discussion will continue.

KPTO Listserv

- Wes has managed KPTO’s listserv and web site since before the school opened in 2006. He reported an increase last fall in requests to post announcements from outside groups. There are three levels of priority for listserv (and newsletter) news and announcements: school related, district-related, and other. KPTO meeting participants felt Wes’ judgment in handling these priorities is good. VP Rich said the same issue comes up with the newsletter, but with space constraints not applicable to the listserv. He will work with Wes to develop a more defined protocol to present for consideration.

SPAC (Superintendent’s Parent Advisory Committee)

- No report this month.

Adjournment

The meeting adjourned at 8:58 pm.

Next meeting

April 15, 7:00 pm, in the library. (Special date due to spring break and conflict with another event).

5:02 PM

03/03/10

Cash Basis

Korematsu Elementary School PTO
Profit & Loss
July 2009 through February 2010

	<u>Jul '09 - Feb 10</u>
Ordinary Income/Expense	
Income	
Donations	
Excess membership donations	1,796.00
Garden/grounds	674.00
Total Donations	<u>2,470.00</u>
Fundraising	
Auction	
Meals/Games	5.53
Auction - Other	240.00
Total Auction	<u>245.53</u>
Box Tops	332.70
Davis Diamonds	71.00
Davis Turkey Trot	37.00
E-scrip revenue	438.26
Good Search	39.78
Haiti - coin drive	1,237.62
Innisbrook gross sales	9,853.25
KidzArt	190.75
Nugget	2,436.26
Rominger Wine Tasting	90.00
Walker Creek Bus	2,734.33
Total Fundraising	<u>17,706.48</u>
Membership Dues	1,220.00
T-shirt Sales	382.00
Yearbook Sales	1,694.00
Total Income	<u>23,472.48</u>
Expense	
Fundraising Exp	
Innisbrook - cost of sales	5,143.50
Total Fundraising Exp	<u>5,143.50</u>
Garden Exp.	
Garden expenses	193.64
Science Garden	151.40
Garden Exp. - Other	562.31
Total Garden Exp.	<u>907.35</u>
Hospitality	233.72
Incentives	219.98
Library	
Book Fair	134.98
Total Library	<u>134.98</u>

5:02 PM

03/03/10

Cash Basis

Korematsu Elementary School PTO
Profit & Loss
July 2009 through February 2010

	<u>Jul '09 - Feb 10</u>
Operating Expenses	
Filing Fees	255.00
Insurance	440.00
Merchant & bank fees	35.95
Paper, printing, copying	769.20
Postage	40.23
Supplies	62.50
Total Operating Expenses	<u>1,602.88</u>
Projects/Programs	
Classroom grants	4,160.00
Explorit Science Day	1,946.43
Field Trip scholarships	1,092.00
PTO Shed	2,557.92
School Clubs	250.00
Total Projects/Programs	<u>10,006.35</u>
Reading Programs	
Evening Reading Program Grant	200.00
Total Reading Programs	<u>200.00</u>
School Events	
APF	45.89
Explorit Science Night	500.00
Fiesta de la Familia	332.37
Total School Events	<u>878.26</u>
Walker Creek Bus	<u>2,023.20</u>
Total Expense	<u>21,350.22</u>
Net Ordinary Income	2,122.26
Other Income/Expense	
Other Expense	
Haiti - Red Cross donation	1,237.62
Total Other Expense	<u>1,237.62</u>
Net Other Income	<u>-1,237.62</u>
Net Income	<u><u>884.64</u></u>

Korematsu Elementary School PTO
Profit & Loss
February 2010

	<u>Feb 10</u>
Ordinary Income/Expense	
Income	
Donations	
Excess membership donations	10.00
Total Donations	<u>10.00</u>
Fundraising	
Haiti - coin drive	1,237.62
Innisbrook gross sales	107.00
Nugget	305.14
Rominger Wine Tasting	90.00
Total Fundraising	<u>1,739.76</u>
Membership Dues	10.00
Yearbook Sales	339.00
Total Income	<u>2,098.76</u>
Expense	
Incentives	69.98
Projects/Programs	
Explorit Science Day	1,946.43
PTO Shed	59.06
Total Projects/Programs	<u>2,005.49</u>
School Events	
Explorit Science Night	500.00
Total School Events	<u>500.00</u>
Total Expense	<u>2,575.47</u>
Net Ordinary Income	-476.71
Other Income/Expense	
Other Expense	
Haiti - Red Cross donation	1,237.62
Total Other Expense	<u>1,237.62</u>
Net Other Income	<u>-1,237.62</u>
Net Income	<u><u>-1,714.33</u></u>

5:24 PM

03/03/10

Korematsu Elementary School PTO
Statement of Cash Flows
July 2009 through February 2010

	<u>Jul '09 - Feb 10</u>
OPERATING ACTIVITIES	
Net Income	884.64
Net cash provided by Operating Activities	<u>884.64</u>
Net cash increase for period	884.64
Cash at beginning of period	<u>22,295.63</u>
Cash at end of period	<u><u>23,180.27</u></u>