

# Korematsu Elementary PTO at Mace Ranch

(Parent Teacher Organization)  
3100 Loyola Drive – Davis, CA 95618  
<http://korematupto.org>

## **Meeting Minutes**

**Approved May 12, 2010**

April 15, 2010

PTO board members present: Marc Ishisaka-Nolfi, President; Monica Reeves, vice president; Richard Reed, vice president; Betsy Salomon, treasurer. (Minutes by VP Rich).

Staff present: Principal Mary Ponce, teachers Dorrie Sobattka and Nicole Smith.

Parents/participants: Joanne Ayers, Cindy Bruch, Wes Hardaker, Anneliese Hein, Mary Kay Hoal, Tiffany Huynh, Glenn Osborne, Sis Schaaf, Jenn Vinh, Esmer and Harja Velagic, Manda Yeung.

### Call to order

The meeting was called to order by President Marc at 7:05 pm.

### Approval of minutes

Minutes of the Mar 3 meeting were approved with a name typo corrected.

### Principal and staff report

- Mary's maternity leave will begin May 12, subject to change. Teacher Nicole Smith has been appointed interim principal while she is away (through June 25).
- STAR testing is underway for grades 2-6.
- Dorrie asked that the auction committee consider making some items with low minimum bids so that all members of the community are able to participate. Auction committee members detailed the lower priced items and suggested that folks may pool funds to bid on items that can be shared.
- Mary unveiled chart paper with updates to teacher priorities for fundraising replacing SLIB categorical cuts. If possible, the district will restore about \$9,000 of these funds that site council has voted to apply to funding the computer specialist.
- Mary suggested that if auction proceeds exceed goals that consideration be given to funding the part-time (6 hours per week) counselor position. The counselor has proven valuable, including helping K-2 kids with social-emotional issues and 5<sup>th</sup>-6<sup>th</sup> grade girls with friendship and social issues, among others. (The school district has suspended rules against parent funding of staff positions in select cases due to the current funding crisis).
- Student banking will begin April 30 with Yolo County Federal Credit Union.

### Treasurer's report

- Treasurer Betsy presented her written report. Reports will now be posted separate from the minutes on the KPTO website.

### Fundraising report

- Chair Joanne Ayers presented her written report.

### New/old business

#### Yoursphere

- KPTO parent and Yoursphere founder Mary Kay Hoal presented info on the Yoursphere website for kids, and a fundraising offer to help fill the gap in the loss of SLIB funds from the state. Following her presentation, there was no discussion and no action taken.

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### Walker Creek Ranch Outdoor Education fundraising

- Marc and Monica led a detailed discussion about ideas for fundraising for Walker Creek program fees (those not covered by fees paid by parents) and bus transportation.
- A group of fifth and sixth grade parents asked that KPTO establish a tradition of KPTO support for Walker Creek, fund an amount of money each year, and support dedicated Walker Creek fundraising events or dedicated allocations from fundraising events.
- Others shared their support for Walker Creek but cautioned that KPTO has to balance this with needs for the rest of the school, and to avoid specific commitments that might unintentionally bind next year's board or that are based on projected rather than actual income.
- Marc and Betsy helped explain budgeting and cash flow timelines and Mary explained the time lags involved in collecting program fees and paying the program invoice.
- Several suggested the idea of KPTO matching funds as an incentive to fifth/sixth grade fundraising. Dorrie suggested that the student banking program might be a way to promote student savings that can be applied to Walker Creek.
- Motion approved for these dedicated Walker Creek fundraising events, organized by fifth/sixth grade parents: Ice cream sales, popcorn sales at Asia-Pacific Festival, penny jar, and restaurant sales. M/S/P.
- Motion approved that creates a standing line item in the KPTO budget for sixth grade outdoor education (Walker Creek) and that the line item be annually funded with an amount to be determined by the KPTO budget process. M/S/P.
- Motion approved that Walker Creek fundraising proceeds pay for, in this order: 1) program fees not covered by parent fees, 2) bus transportation and 3) a camp fee subsidy to lower the cost to all campers; the subsidy will – if funded – launch in the 2011-12 budget year due to cash flow timing issues. M/S/P.

### Auction

- Auction funding priorities were discussed and approved. M/S/P:
  1. Computer support
  2. Classroom support
  3. Library
  4. Playground and PE equipment
  5. Student Clubs
- If auction proceeds exceed goals three-fold, the funds in excess will be allocated to counselor.

### Craft Fair

- Conditionally approved a proposal by Rebecca Detrick to organize a public craft sale on school property in fall 2010. KPTO's general fund would receive proceeds from rental of booth space. Vendors would keep their sale profits. There might be space available for Korematsu families to sell crafts. Mary and Betsy will investigate questions of liability and insurance requirements for vendors. M/S/P.

### Farm Fresh to You Garden Fundraiser

- Approved a proposal by Farm Fresh to You to conduct an annual fundraiser. A percentage of fees for Farm Fresh to You services sold would be returned to the Korematsu garden program. M/S/P.

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#### Nominating Committee Report for 2010-11

- The nominating committee presented the following candidates for next year's board. Election is at the next KPTO meeting on May 12. Nominees may still come forward until the time of election. Incumbent president Marc, VP Rich and treasurer Betsy are leaving the board. Secretary has been unfilled since September 2009. Nominees: Wes Hardaker, President; Monica Reeves, VP 1; [open], VP 2; [open], Treasurer; Glenn Osborne, Secretary.

#### SPAC (Superintendent's Parent Advisory Committee)

- No report this month.

#### Adjournment

The meeting adjourned at 9:40 pm.

#### Next meeting

May 12, 7:00 pm, in the library.