

# Korematsu Elementary PTO at Mace Ranch

(Parent Teacher Organization)  
3100 Loyola Drive – Davis, CA 95618  
<http://korematstupro.org>

## **Meeting Minutes**

**Approved March 3, 2010**

December 2, 2009

PTO board members present: Marc Ishisaka-Nolfi, President; Monica Reeves, vice president; Betsy Salomon, treasurer. (Minutes by VP Monica).

Staff present: Computer lab teacher Julie Cuetara.

Parents/participants: Alicia Mattson, [others not recorded]

### Call to order

The meeting was called to order by President Marc at 7:20 pm.

### Approval of minutes

The minutes of the October 7 and November 18 meetings were approved.

### Staff report

- Staff appreciated KPTO's hospitality during parent conference week.
- Staff thanks the Book Fair committee for a job well done. They appreciated the certificates given to each teacher for three needy students.

### Treasurer's report

- See financial statements attached.

### Fundraising report

- No report this month

### New/old business

#### KPTO Budget

- Julie Cuetara audited the garden and Asian Pacific budgets from last year and reported her findings that all was in order.
- KPTO's budget was revised and approved. See attached.
- The treasurer will be the central point for collecting and distributing KPTO budget information. Budget revisions will be directed to the treasurer to include in financial and budget reports.

#### Yearbook

- Julie Cuetara reported that yearbook sales are underway.

#### SPAC (Superintendent's Parent Advisory Committee)

- No report

#### Day of Remembrance - February

- Alicia Mattson asked for suggestions about an evening performance by students.

### Listserv

- Discussion postponed to next meeting

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**Meeting Minutes**

**Approved March 3, 2010**

**Adjournment**

The meeting adjourned at 9:00 pm.

**Next meeting**

January 3, 7:00 pm, in the library.

# Korematsu Elementary School PTO Profit & Loss Budget Overview July 2009 through June 2010

	Jul '09 - Jun 10
Ordinary Income/Expense	
Expense	
Garden Exp.	
Garden expenses	2,500.00
Science Garden	200.00
Total Garden Exp.	2,700.00
Hospitality	900.00
Incentives	300.00
Library	
Book Fair	200.00
CA Young Readers Medal Award	280.00
Total Library	480.00
Operating Expenses	2,640.00
Projects/Programs	
Classroom grants	3,639.00
Explorit Science Day	1,946.43
Field Trip scholarships	1,100.00
PTO Shed	2,600.00
School Clubs	500.00
Total Projects/Programs	9,785.43
Reading Programs	
Evening Reading Program Grant	1,000.00
Reading Assembly	625.00
Take Home Books	500.00
Total Reading Programs	2,125.00
School Events	
APF	2,800.00
Explorit Science Night	500.00
Fiesta de la Familia	340.00
Silent Auction	1,890.00
Social Justice	250.00
Total School Events	5,780.00
Total Expense	24,710.43
Net Ordinary Income	-24,710.43
Net Income	-24,710.43

**Korematsu Elementary School PTO**  
**Profit & Loss**  
 July through November 2009

	Jul - Nov 09
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Donations</b>	
Excess membership donations	1,786.00
Garden/grounds	674.00
<b>Total Donations</b>	2,460.00
<b>Fundraising</b>	
<b>Auction</b>	
Meals/Games	5.53
Auction - Other	240.00
<b>Total Auction</b>	245.53
Davis Diamonds	71.00
E-scrip revenue	316.81
Innisbrook gross sales	9,378.25
Nugget	1,215.01
Walker Creek Bus	2,699.33
<b>Total Fundraising</b>	13,925.93
Membership Dues	1,200.00
T-shirt Sales	382.00
<b>Total Income</b>	17,967.93
<b>Expense</b>	
<b>Fundraising Exp</b>	
Innisbrook - cost of sales	5,143.30
<b>Total Fundraising Exp</b>	5,143.30
Hospitality	233.72
<b>Operating Expenses</b>	
Filing Fees	255.00
Insurance	440.00
Merchant & bank fees	13.95
Paper, printing, copying	191.11
Postage	26.40
<b>Total Operating Expenses</b>	926.46
<b>School Events</b>	
Fiesta de la Familia	200.00
<b>Total School Events</b>	200.00
Walker Creek Bus	2,023.20
<b>Total Expense</b>	8,526.68
<b>Net Ordinary Income</b>	9,441.25
<b>Net Income</b>	9,441.25

9:40 AM  
03/04/10  
Cash Basis

**Korematsu Elementary School PTO**  
**Profit & Loss**  
**November 2009**

	<u>Nov 09</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Donations</b>	
Garden/grounds	674.00
<b>Total Donations</b>	<u>674.00</u>
<b>Fundraising</b>	
Davis Diamonds	71.00
E-scrip revenue	54.06
Innisbrook gross sales	9,378.25
Walker Creek Bus	<u>2,699.33</u>
<b>Total Fundraising</b>	12,202.64
<b>T-shirt Sales</b>	<u>25.00</u>
<b>Total Income</b>	12,901.64
<b>Expense</b>	
<b>Fundraising Exp</b>	
Innisbrook - cost of sales	<u>5,143.30</u>
<b>Total Fundraising Exp</b>	5,143.30
<b>Hospitality</b>	94.68
<b>Operating Expenses</b>	
Paper, printing, copying	<u>47.85</u>
<b>Total Operating Expenses</b>	47.85
<b>Walker Creek Bus</b>	<u>2,023.20</u>
<b>Total Expense</b>	<u>7,309.03</u>
<b>Net Ordinary Income</b>	<u>5,592.61</u>
<b>Net Income</b>	<u><u>5,592.61</u></u>

9:44 AM

03/04/10

**Korematsu Elementary School PTO**  
**Statement of Cash Flows**  
July through November 2009

	<u>Jul - Nov 09</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	9,441.25
<b>Net cash provided by Operating Activities</b>	<u>9,441.25</u>
 Net cash increase for period	9,441.25
Cash at beginning of period	<u>22,295.63</u>
<b>Cash at end of period</b>	<u><u>31,736.88</u></u>