

Korematsu Elementary PTO at Mace Ranch

(Parent Teacher Organization)

3100 Loyola Drive – Davis, CA 95618

<http://korematupto.org>

Meeting Minutes FINAL

May 18, 2011

PTO board members present: Wes Hardaker, president; Shari Dailey, second vice president; Trish Marshall, treasurer. (Minutes by secretary Glenn Osborne).

Staff present: Principal, Mary Ponce; Teacher, Julie Cuetara.

Parents / participants present: Sherry Heins, one person did not sign in.

Call to order

The meeting was called to order by President Wes at 7:05 pm.

Old Business

Agenda / Circulation of minutes

- Agenda was approved.
- Minutes were not available for circulation.

Reports

Executive Board

- President Wes expresses a warm Thank You to all the participants and volunteers for help in the successful fundraising events throughout the year.
- Shari reported \$1000 from restaurants.
- No board meeting held, corresponded on email.

SPAC

- President Wes reports
- There was some discussion over the language used in the truancy letter, which is dictated by the education code. Several people complained that the language comes across hard.
- There is a request from staff and teachers requesting that checks be made out to the school / district, or as directed, not to teachers. Teachers have to declare any checks they receive as income. Going forward, no cash can be given to teachers.
- Discussion:

- There was a training event held by the district auditor. There are some issues at some schools throughout the state. Training in the Davis school district is top notch.
- Cash and checks need to go to the office. The same message is going out to all grade levels at the same time.
- The process going forward is that a Field Trip Purchase Order will be opened. All monies coming in will go to the Purchase Order account.
- Foreign language programs are being aligned at the Junior High and High School levels.
- The district is considering / engaging equity and cultural responsiveness training.
 - The materials under consideration require ~50 hours of self-reflection training for each teacher to create an inclusive environment.
 - There were some concerns expressed about how staff will be able to accommodate the additional training.

Principal

- Principal Mary Ponce reports
- Volunteer appreciation day was held in the MPR
- For enrollment, the school is looking at, where are the rooms, where the overflow will be, will have some preliminary numbers next Tuesday.
- Several combo classes are under consideration for K-1, 1-2, 2-3, also possibly considering combo classes for intermediate grades for 4-5 and 5-6 combo classes.
- There is a possibility that Korematsu will be getting a new teacher, this is tentative at this time.

Site Council

- President Wes and Principal Mary report
- School Plan tentative updates
 - Economic Impact Aid does not appear to have been cut for Title I
 - SLIV looks the same
- Counselor grant for K-3 instruction under consideration using a variable services contract at a rate of ~\$36 / hr.
 - Kelso – Choices is the program currently in use
- Teacher focus is on a math focus
 - Moving into lesson planning design
 - Learning / reflection
 - Design of environment
 - Will look to next year for next movement
 - Well documented process
- End of year activities
 - Paperwork is getting turned in
 - 18 days left
 - Atmosphere is positive

- Spirit day is coming up
- BBQ
- Question: What is the overall feeling of math, with respect to math in the classroom?
- Answer: Sharon Leith is excited. Material is out of the University of Chicago. The Math program being used is very technical. Pam Disney would like to have parent meetings. One or two not seeing the same results. Navigation of the books is difficultly in first grade, but seeing progress year over year. Sixth through eighth grades have adopted the Glenco (sp?) program, which K – 5 have adopted Everyday Math. There is a three year ramp up for the teachers. The program changes how children approach math. The children did not fall behind while using the program. Lesson planning takes a long time.

Treasurer

- Treasurer Trish reports
- Busy with end of the year wrap-up
- \$40,515 reported as the current year activity
- Walker Creek funding is reserved for next year.
- Yearbook is on budget
- Fundraiser results
 - \$90 raised from Applebees
- Checks issues for > \$500
 - Art Ark for generator and gas, and copying / office work
- Upcoming Asia Pacific Festival event is on track

Auction / Asia Pacific Festival

- President Wes reports
- Planning and activity for the event is well underway
- Scheduling discussion regarding the use and availability of the MPR on Friday starting at 8 - 10 am

Lunch

- No report

New Business

Elections

- No election was held, since there are not enough people to form a quorum.

Yearbook

- Staff Julie reports
- Currently estimating \$1,000 profit.
- Every sixth grader will get one yearbook, when they leave school.

- ~200 yearbooks are committed (as a minimum order).
- Current price basis is \$14.12.
- Next year there will be an additional \$0.40 for freight, and the base rate will be \$13.58. The tiered and freight charges will make an estimated \$150 – \$200 profit for next year.
- 40 extra yearbooks ordered.
- Question: Should yearbooks be added to the auction activity on Friday?
- Answer: Yearbooks did sell.
- PTA and PTO are required by district to go through Bruce Colby.
- ~100-300 hours of work went into the yearbook
- A motion was made to have Julie send the yearbook to Bruce for approval.
- Vote: Unanimous.
- Motion: Approved and carried.
- Next year, Julie hopes to push for use of technology in lab to produce the yearbook.
- Julie proposes to add a checkbox for computer lab funding for computer replacement.
- Last year's auction provided supplies (toner, cable, paper)
- Initiative to set aside monies for equipment replacement.
- KPTO has noted that this item is on the wish list.
- Question: Thoughts on approaching Intel for donation of equipment?
- Answer: District usually uses a common vendor. Also, has software district uses for managing systems.
- Question: Is there a list of needed supplies?
- Answer: Response not captured.
- Yearbooks due in the third then published out Monday, if not then on Tuesday.
- Question: Does Julie need help with sorting out for distribution?
- Answer: Maybe, will contact if there is a need.

Questions

- Question: What are the use policies for advertising of fundraising activities?
- Answer: Suggestion for use of an electronic flyer for forwarding to friends as a standalone item. This might be done using the list server.
- Question: Planning a few weeks out ... (Missing details on the question)
- Answer: Can look at earlier announcement ... (Missing details on the response)

Fundraisers

- Currently two vice-president positions are open.
- Among other things, the vice president will be expected to work on one major event per school year, such as the auction.
- Auction for 2011 – 2012, need someone to help with it.
- Shari is still doing fundraisers at this time.
- Meeting dates throughout the year
- Changes to activities dependent on incoming board members.

Minutes Approval

- Postponed until next meeting.

Announcements and Reminders

- May Ice Cream Sales on Fridays
- May 20 Korematsu Asia Pacific Festival and Auction Fundraiser
- May 30 Memorial Day Holiday
- June 1 Tentative fundraiser event for Walker Creek
- June 6 Fundraiser at Raja's Tandoori, near 3rd and A, Monday 5 – 8 pm
- June 9 Last day of school

Closing

The meeting was adjourned at 7:52 pm