

Korematsu Elementary PTO at Mace Ranch

(Parent Teacher Organization)

3100 Loyola Drive – Davis, CA 95618

<http://korematstupro.org>

Meeting Minutes

December 10, 2008

PTO board members present: Marc Ishisaka-Nolfi, President; Shari Ludden, vice president; Sandra Perry, vice president; Stacey Horigan, treasurer. Meeting minutes by VP Sandra.

Staff present: Vicki Rinne.

Parents/participants: (not recorded).

Call to order

- The meeting was called to order by President Marc at 7:00 pm, in the Library.

New/old business

- **School Directory**

KPTO executive committee surveyed other schools about their directories. Nine schools responded, three junior highs, high school and five elementary:

- PTA/O at all of the schools publish a school directory.
- Two schools use an “opt in” process (one is converting to “opt out” next year)
- Seven use an “opt out” process.

KPTO will propose to Mary Ponce that we publish a school directory using an “opt out” process. If approved, the KPTO will proceed with developing a school directory.

- **Principal's Report**

Mary Ponce was not present to provide a report. The group suggested that Mary consider converting one or more of the new garbage cans to recycling cans. This would encourage recycling and would reduce the cost of waste disposal.

- **Garden Fence; Garden Coordinator Stipend**

Sandy Perry provided an update on the garden fence. To date, none of the bids have been better than that originally provided to Marc. Sandy will check a couple more sources.

Rich Reed proposed a motion by e-mail to “approve a \$500 match for the garden coordinator per the offer from the Davis Farm to School Connection” (see attached). “.... The Korematsu garden directly enhances curriculum and our kids’ educational experience and has the support of the Korematsu faculty. A modest stipend for our visionary and talented garden coordinator will help ensure that the garden project is completed and set on a sustainable course for the future.”

Stacey Horigan indicated that the KPTO could match the Davis Farm to School Connection contribution using \$500 that was originally allocated for the Fall Festival. The Fall Festival was cancelled so the funds set aside for that event were unspent.

Since Rich was not present at the meeting, Sandy Perry restated motion. Stacey Horigan added that unspent Fall Festival funds would be used for the Garden Coordinator stipend. The motion was approved by all, with the exception of Mark Ishisaka-Nolfi who abstained from voting due to his current position as Garden Coordinator.

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The application must be signed by Mary Ponce and is due by December 19, 2008.

- **Treasurer's Report / School T-Shirts**

Stacey Horigan reported on the status of the KPTO budget.

Nov Meeting Bank Bal	11/5/2008	\$17,114.17
Deposits	Membership Fees	\$ 10.00
	Donations	\$ 10.00
	E-Script	\$ 298.90
	Shirt Sales	\$2,444.00
Total Deposits		\$ 2,762.90
Payments	Book Fair Exp	\$ 121.63
	Office Supplies	\$ 42.08
	Club Exp	\$ 109.18
	Hospitality	\$ 443.50
	Teacher Grants	\$ 550.00
Total Payments		\$ 1,266.39
Nov Meeting Bank Balance		\$18,610.68

- School T-shirts should be ready to distribute after the break.
- KPTO may want to consider another T-shirt order in February, depending upon demand.
- Vicky will remind teachers about the availability of KPTO funds for teachers.
- Marc provided information about the "shopping cart" function on the KPTO website.
 - Shopping Cart feature costs \$16/month.
 - Paypal feature costs about 3% of each transaction.
 - Everybody agreed that the shopping cart and Paypal features provide convenience and therefore probably help sales. All agreed to continue paying for these features (monthly) through the end of the school year. We should discontinue these services during the summer break.
- Consider adding a "special purpose" donations button to the website.
- Consider using the web site to create awareness about Walker Creek.
- Consider using the web site to sell items other than T-shirts.

- **Fundraising**

Joanne Ayers provided an update on fundraising. (See fundraising statement at the end of this document).

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The fundraising group randomly drew names to determine the winners of the KPPTO membership drive:

- Stacey Horigan - \$100 Nugget Gift Card
- Jennifer Fin - \$50 Nugget Gift Card
- Kim Schmidt - \$25 Nugget Gift Card

Brianne will coordinate fund raising events at one or more of the following locations: Yogurt Shack, Chevy's, Steve's Pizza, Lamppost Pizza, Cenarios Pizza. The group discussed doing a fund raiser once a month, beginning in February.

Campbell's Soup Subcommittee

Marc Ishisaka-Nolfi provided an update on the Campbell's Soup label drive. Mr. Hardaker won one million points and donated these points to Korematsu. The points are worth about 10 K in prizes.

- Need input on how the points should be spent.
- Points need to be used by June 2009.

- **Hospitality**

Alicia Mattson provided an update on hospitality. In general, there have not been enough donations of food to feed all of the staff now present on campus, particularly during teacher appreciation week. Alicia has spent \$1,200-1,300 on food during the first part of the year. Alicia is looking for ideas to help increase parent participation.

Suggestions include:

- Use parent reps to inform classroom parents of events and to solicit help.
- Adopt a teacher.
- Conduct a membership drive and get information out about how parents can get involved.
- Sylvia has volunteered to identify and coordinate parent reps.

Ideas for next teacher appreciation week:

- Pick a theme.
- Establish a schedule of who will bring what when.
- Distribute forms that identify what is needed and give people an opportunity to sign up for specific items.
- E-mail reminders.
- Spread information through school newsletter and through teachers.

- **Upcoming Events**

Phyllis York is checking into January Science Night. Vicky will run spring Explorit week dates by teachers. Marc is looking for volunteers and auction items for Asian-Pacific Festival.

Suggestions:

- Classroom gift baskets (by theme)
- Wine Closet

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- An auction is difficult to coordinate and takes a lot of work and volunteers. Consider other options to raise money, for example a family fun run.

Adjournment

The meeting adjourned at 9:00 pm.

Next meeting

Wednesday, January 14, 7:00 pm, in the Library

PTO officers

- Marc Ishisaka-Nolfi, president
- Shari Ludden, first vice president
- Sandra Walter-Perry, second vice-president
- Stacey Horigan, treasurer
- Richard Reed, secretary

PTO position/committee chairs

- Betsy Solomon Auditor
- Joanne Ayers Fundraising chair
- Marc Ishisaka-Nolfi Garden chair
- TBD GATE rep
- Alicia Mattson Hospitality chair
- Marc Ishisaka-Nolfi Korematsu Kids school newsletter editor
- Dennis Spann Parliamentarian
- PTO/SSC SPAC rep(s)



nourishing the cycle  from earth to table

October 20, 2008

Dear PTA President:

The Davis Farm to School Connection would like to make a \$500 matching grant available to your PTA for the purpose of providing a stipend to a school garden coordinator during the 2008-09 school year. I have attached a short application, due by December 19, 2008, if you are interested.

These grants are funded through community donations to the Davis Farm to School Connection (a project of the Davis Farmers Market Foundation) and come from our annual fundraiser, The Village Feast, which was held this year in Central Park, Saturday August 23rd.

The mission of the Davis Farm to School Connection (DF2SC) is to create an educational and cultural environment in our schools that connects food choices with our personal health, community, farms and land. We have supported efforts to create whole school garden-based learning environments that include learning gardens, outdoor classrooms, arboretums, lunch waste compost and recycling systems, fresh produce served in the lunch program, cooking lessons and field trips to local farms. Savings generated from the composting and recycling systems currently fund stipends for recycling coordinators at the school sites. We would like to encourage school sites to also provide a stipend for a garden coordinator. We hope that you will join us by applying for and agreeing to match this grant with a \$500 contribution from the PTA. If the PTA has already committed to provide a stipend of \$500 or more to a garden coordinator for the 2008-09 school year, your school automatically qualifies for the matching grant.

If anyone at your site would like assistance in developing garden program goals or connecting the garden to content standards, please feel free to contact me.

I look forward to hearing from you.

Sincerely,

Talia Hack-Davie
Davis Farm to School Connection Program Coordinator
(530) 219-5859
info@davisfarmtoschool.org

Deborah Bruns
Yolo County Office of
Education
Treasurer, DFMF

Jamie Buffington
Dev Director & DJUSD
Nutrition Advisory Com.

Kelly Van Boxtel
Consultant

Ann M. Evans
Slow Food Yolo
Food Marketing Consultant

Gail Feenstra
UC Sustainable Agriculture
Research and Education
Project (UC SAREP)

Randii MacNear
Davis Farmers Market

Karen Mo, MD
Family Physician,
Vice President, DFMF

Jeri Ohmart
UC SAREP and UC Davis
Children's Garden

Dorothy Peterson
DJUSD Garden &
Recycling Coordinator
Chair, DF2SC and DFMF

Lydia Delis-Schlosser
Triathlete
Design Project Coordinator

Marlene Sisemore
DFMF Board Member

Dr. Marco Vespignani, N.D.
Naturpathic Doctor
Institute for
Restorative Health

Davis Farm to School Connection is
a project of The Davis Farmers
Market Foundation (DFMF), a
non-profit, public benefit
California corporation.

Federal Tax ID # 68-0254919

For more information:
PO Box 1813
Davis, CA 95617
(530) 219-5859

www.davisfarmtoschool.org

Korematsu Elementary School - Fundraising Summary as of 30th November 2008

	2007/2008	2008/2009	Goal
Members / Donations (104 members)		\$ 1,800.00	\$ 6,266.00
eScrip	\$ 781.39	\$ 339.54	\$ 1,500.00
Nugget Scrip	\$ 1,773.60	\$ 830.09	\$ 3,500.00
Nugget friendship club - receipts	\$ 449.77		\$ 500.00
Box Tops	\$ 172.20		\$ 700.00
Goodsearch	\$ 20.00		\$ 50.00
Chevy's fundraiser (Oct 2007)	\$ 320.00		\$ 500.00
Steve's Pizza fundraiser (Jan 2008)	\$ 240.00		\$ 500.00
Dos Coyotes fundraiser (Jun 2008)	\$ 82.67		\$ 500.00
Habit Burger fundraiser	\$ -		\$ 500.00
Wine Tasting-Rominger	\$ -		\$ 500.00
Science Night	\$ 40.00		
Scholastic book fair Fall	\$100 cash to each teacher or \$200 in scholastic product, \$532 worth of books for library		
Scholastic book fair Spring	\$200 cash to each teacher, library \$300		
Kidzart (Classes Sept-Dec 2007, 5% proceeds)	\$ 81.83		
Book fair bake sale	\$ 67.00		\$ 300.00
Movie night	\$ -		\$ 100.00
T-shirt sales	\$ -		\$ 700.00
Spring plant sales	\$ -		\$ 200.00
Silent Auction	\$ -		\$ 12,000.00
Campbell's Soup	1,001,876 pts!		
Total	\$ 4,028.46	\$ 2,969.63	\$ 28,316.00

Fundraising Team

e-scrip	Joanne Ayers
Nugget scrip	Joanne Ayers
Nugger receipts	Rebecca Brunette
Box Tops	Laney Mangney
Campbells soup	Joanne Ayers
School auction	Monica Reeves
December mailing	Dennis Spann
TBD	Stephen Inouye
Members/Donations	Stacey Horigan
Goodsearch	?
Restaurant fundraisers	Brianne Agate
Bake sales	?
Movie night	?
T-shirt sales	Lina Layiktez
Spring Plant sales	?



eScrip - % varies by merchant

Sep-06	\$ 91.66	7 supporters
Oct-06	\$ 21.09	8 supporters
Nov-06	\$ 17.09	9 supporters
Dec-06	\$ 29.04	12 supporters
Jan-07	\$ 17.95	12 supporters
Feb-07	\$ 19.27	14 supporters
Mar-07	\$ 18.23	15 supporters
Apr-07	\$ 22.24	16 supporters
May-07	\$ 35.15	18 supporters
Jun-07	\$ 16.74	19 supporters
Jul-07	\$ 29.91	24 supporters
Aug-07	\$ 34.88	17 supporters
Sep-07	\$ 111.10	42 supporters
Oct-07	\$ 49.25	43 supporters
Nov-07	\$ 68.89	43 supporters
Dec-07	\$ 51.06	43 supporters
Jan-08	\$ 55.66	45 supporters
Feb-08	\$ 67.67	45 supporters
Mar-08	\$ 58.32	45 supporters
Apr-08	\$ 66.97	50 supporters
May-08	\$ 103.35	51 supporters
Jun-08	\$ 39.84	52 supporters
Jul-08	\$ 74.40	53 supporters
Aug-08	\$ 79.01	57 supporters
Sep-08	\$ 160.36	62 supporters
Oct-08	\$ 100.17	68 supporters
Nov-08		

\$ 1,439.30

Nugget Scrip - 3%

Sep-06	\$ -	-
Oct-06	\$ -	-
Nov-06	\$ -	-
Dec-06	\$ -	-
Jan-07	\$ 32.33	5 supporters
Feb-07	\$ 23.65	5 supporters
Mar-07	\$ 40.50	5 supporters
Apr-07	\$ 59.36	7 supporters
May-07	\$ 60.02	9 supporters
Jun-07	\$ 64.25	7 supporters
Jul-07	\$ 61.26	8 supporters
Aug-07	\$ 59.40	7 supporters
Sep-07	\$ 130.71	11 supporters
Oct-07	\$ 182.15	17 supporters
Nov-07	\$ 199.40	22 supporters
Dec-07	\$ 176.20	21 supporters
Jan-08	\$ 126.19	16 supporters
Feb-08	\$ 139.53	17 supporters
Mar-08	\$ 176.83	17 supporters
Apr-08	\$ 176.35	20 supporters
May-08	\$ 189.24	19 supporters
Jun-08	\$ 122.60	16 supporters
Jul-08	\$ 95.00	11 supporters
Aug-08	\$ 159.64	17 supporters
Sep-08	\$ 184.39	23 supporters
Oct-08	\$ 218.89	
Nov-08	\$ 267.17	32 supporters

\$ 2,945.06

Merchants in Davis/Sac to shop at for e-scrip: Safeway, Big 5, Osaka Sushi, Round Table, Macy's, Eddie Bauer, Redrum Burger, Sushi unlimited, Seasons, Kathmandu, Lamppost pizza, Pho Bac Hoa Vietnam, Star of India, Bistro 33, Brew it up, Gaylords

Nugget friendship club - receipts 1%

May-08	\$ 100.97
May-08	\$ 181.24
Jun-08	\$ 167.56
Total	\$ 449.77