

Korematsu Elementary PTO at Mace Ranch

(Parent Teacher Organization)
3100 Loyola Drive – Davis, CA 95618
<http://korematupto.org>

Meeting Minutes

November 5, 2008

PTO board members present: Marc Ishisaka-Nolfi, President; Sandra Perry, vice president; Stacey Horigan, treasurer; Richard Reed, secretary.

Staff present: Principal Mary Ponce; teachers Allen Carlson, Phyllis York.

Parents/participants: (see roster page 4).

Call to order

- The meeting was called to order by President Marc at 7:05 pm, in the Music Room.

New/old business

- **Events for connecting with parents and fundraising**

Continued discussion of possible events for parents. A parent noted that many school families have two working parents. One idea was to sponsor a “Korematsu” day on a Sunday at Explorit Science Center. Others suggested a family game or craft night. Elisa Levy offered to check with Rominger Winery in Davis about an adult fundraiser. Events will need volunteers to organize.

- **Parent PTO classroom reps**

Discussed seeking parent reps for communication and coordination with PTO, and possibly the school garden. A flyer will be sent to families seeking reps.

- **School Directory**

A school directory had been shelved due to limited staff time to compile data and manage opt out forms. Principal Mary approved moving forward with the directory if parents take on the work of compilation and managing opt out forms. Laurie Williams offered to help with the data extract for the student listings. Marc will design an opt-in form, have it translated into Spanish, and send it out with the weekly “Korematsu Kids” newsletter. Phone/address listings will only be published for those who affirmatively opt-in.

- **Principal’s Report**

Site work: a list of projects and their status is maintained in the office. Access staff mentioned wet ground from a drainage problem between the two playgrounds. Mary said that was now on the list, as well as widening the gate between the park (by the oak tree) and the playground. Maintenance staff plan to complete some of the work during the Thanksgiving break. The placement of the “ball wall” is still to be determined. Staff want to ensure the wall does not block views for playground supervision.

Remembrance Day: Staff are considering an event in February that will tie to stories about Fred T. Korematsu and the WW2 Japanese internment camps.

Title 1: Mary explained that Korematsu is “targeted school-wide Title 1” – eligible for federal grant funds (from the No Child Left Behind Act of 2001), based on the percentage of families qualifying for free or reduced lunch. Collecting these funds requires compliance with specific

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federal procedures, including reviews and audits.

Conference week: Mary thanked PTO for snacks and hospitality during conference week. PTO thanked hospitality chair Alicia Mattson for coordinating and parents who contributed food and drink.

- **Teacher's Report**

Mr. Carlson reported on the status of various student clubs: six flag football teams are playing at lunchtime. Running, drama and reading clubs are underway.

- **School Yearbook**

Lea Darrah asked parents to collect digital photos (with good contrast) of school activities for possible use in the yearbook – between now and the spring. The books are published at year-end. Please be selective and submit the best of a particular subject in modest quantities. Email to: darrahs@yahoo.com.

- **Treasurer's Report**

(See P&L/cash statements at the end of this document)

- **Fundraising**

(See fundraising statement at the end of this document)

- **SPAC (Superintendent's Parent Advisory Committee)**

(See meeting notes attached at the end of this document)

- **Book Fair**

Laurie Williams reported on a successful bookfair, with 50 volunteers stocking books, staffing the check-out and helping with set-up and take-down. A more detailed accounting will follow next month.

- **School T Shirts**

Treasurer Stacy discussed several pending design ideas and styles. Some meeting participants suggested that shirt colors should be similar to the school colors, but there are limitations in what may be available. More details next month.

Adjournment

The meeting adjourned at 8:40 pm.

Next meetings

Wednesday, December 10, in the Library
Wednesday, January 14, in the Library

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Contact your PTO officers

Email address:

- Marc Ishisaka-Nolfi, president president@korematupto.org
- Shari Ludden, first vice president vice-president@korematupto.org
- Sandra Walter-Perry, second vice-president
- Stacey Horigan, treasurer treasurer@korematupto.org
- Richard Reed, secretary secretary@korematupto.org
- All PTO officers in one email: korematu-pto-board@korematupto.org

PTO position/committee chairs

- Betsy Solomon Auditor
- Joanne Ayers Fundraising chair
- Marc Ishisaka-Nolfi Garden chair
- TBD GATE rep
- Alicia Mattson Hospitality chair
- Marc Ishisaka-Nolfi Korematu Kids school newsletter editor
- Dennis Spann Parliamentarian
- PTO/SSC SPAC rep(s)

KPTO attendance, this meeting (not all attendees recorded)

Parent	Kids in Grade(s)
Carlson, Allen	Teacher
Darrah, Lea	6
Hardaker, Dawn	K, 3
Horigan, Stacey	3
Ishisaka-Nolfi, Marc	3
Lee, Gabriela	K
Levy, Elisa	K
Magney, Laney	3
Mattson, Alicia	3
Perry, Sandra	2
Ponce, Mary	Principal
Porterfield, Shelli	5
Reed, Richard	2
Solomon, Betsy	5
Williams, Laurie	5
York, Phyllis	Teacher

	Oct 2 - Nov 5, 08	Sep 1 - Nov 5, 08
Income		
Donations	472.60	2,262.60
E-script revenue	258.79	458.27
Fundraising	0.00	125.00
Membership Dues	130.00	1,160.00
Total Income	861.39	4,005.87
Expense		
Garden Exp.	254.14	254.14
Hospitality	0.00	467.94
Merchant fees	0.00	16.27
Operating Expenses		
Supplies	135.82	135.82
Total Operating Expenses	135.82	135.82
Programs	128.85	128.85
Total Expense	518.81	1,003.02
Net Income	342.58	3,002.85

Oct Meeting Bank Bal	10/1/2008		\$ 16,771.59
Deposits	Membership Fees	\$ 130.00	
	Donations	\$ 472.60	
	E-Script	\$ 258.79	
Total Deposits			\$ 861.39
Payments	Garden Exp	\$ 254.14	
	Office Supplies	\$ 135.82	
	Family Picnic Supplies	\$ 128.85	
Total Payments			\$ 518.81
Nov Meeting Bank Balance			\$ 17,114.17

Korematsu Elementary School - Fundraising Summary as of 31st October 2008

2007/2008 2008/2009 Goal

Members / Donations (104 members)		\$ 1,800.00	\$ 6,266.00
eScrip	\$ 781.39	\$ 239.37	\$ 1,500.00
Nugget Scrip	\$ 1,773.60	\$ 344.03	\$ 3,500.00
Nugget friendship club - receipts	\$ 449.77		\$ 500.00
Box Tops	\$ 172.20		\$ 700.00
Goodsearch	\$ 20.00		\$ 50.00
Chevy's fundraiser (Oct 2007)	\$ 320.00		\$ 500.00
Steve's Pizza fundraiser (Jan 2008)	\$ 240.00		\$ 500.00
Dos Coyotes fundraiser (Jun 2008)	\$ 82.67		\$ 500.00
Habit Burger fundraiser	\$ -		\$ 500.00
Wine Tasting-Rominger	\$ -		\$ 500.00
Science Night	\$ 40.00		
Scholastic book fair Fall	\$100 cash to each teacher or \$200 in scholastic product, \$532 worth of books for library		
Scholastic book fair Spring	\$200 cash to each teacher, library \$300		
Kidzart (Classes Sept-Dec 2007, 5% proceeds)	\$ 81.83		
Book fair bake sale	\$ 67.00		\$ 300.00
Movie night	\$ -		\$ 100.00
T-shirt sales	\$ -		\$ 700.00
Spring plant sales	\$ -		\$ 200.00
Silent Auction	\$ -		\$ 12,000.00
Campbell's Soup	1,376 points		
Total	\$ 4,028.46	\$ 2,383.40	\$ 28,316.00

Fundraising Team

e-scrip	Joanne Ayers
Nugget scrip	Joanne Ayers
Nugger receipts	Rebecca Brunette
Box Tops	Laney Mangney
Campbells soup	Joanne Ayers
School auction	Monica Reeves
December mailing	Dennis Spann
TBD	Stephen Inouye
Members/Donations	Stacey Horigan
Goodsearch	?
Restaurant fundraisers	Brianne Agate
Bake sales	?
Movie night	?
T-shirt sales	Lina Layiktez
Spring Plant sales	?



eScrip - % varies by merchant

Sep-06	\$ 91.66	7 supporters
Oct-06	\$ 21.09	8 supporters
Nov-06	\$ 17.09	9 supporters
Dec-06	\$ 29.04	12 supporters
Jan-07	\$ 17.95	12 supporters
Feb-07	\$ 19.27	14 supporters
Mar-07	\$ 18.23	15 supporters
Apr-07	\$ 22.24	16 supporters
May-07	\$ 35.15	18 supporters
Jun-07	\$ 16.74	19 supporters
Jul-07	\$ 29.91	24 supporters
Aug-07	\$ 34.88	17 supporters
Sep-07	\$ 111.10	42 supporters
Oct-07	\$ 49.25	43 supporters
Nov-07	\$ 68.89	43 supporters
Dec-07	\$ 51.06	43 supporters
Jan-08	\$ 55.66	45 supporters
Feb-08	\$ 67.67	45 supporters
Mar-08	\$ 58.32	45 supporters
Apr-08	\$ 66.97	50 supporters
May-08	\$ 103.35	51 supporters
Jun-08	\$ 39.84	52 supporters
Jul-08	\$ 74.40	53 supporters
Aug-08	\$ 79.01	57 supporters
Sep-08	\$ 160.36	62 supporters

\$ 1,339.13

Store in Davis/Sac to shop at for e-scrip: Safeway, Big 5, Osaka Sushi, Round Table, Macy's, Eddie Bauer, Redrum Burger, Sushi unlimited, Seasons, Kathmandu, Lamppost pizza, Pho Bac Hoa Vietnam, Star of India

Nugget Scrip - 3%

Sep-06	\$ -	
Oct-06	\$ -	
Nov-06	\$ -	
Dec-06	\$ -	
Jan-07	\$ 32.33	5 supporters
Feb-07	\$ 23.65	5 supporters
Mar-07	\$ 40.50	5 supporters
Apr-07	\$ 59.36	7 supporters
May-07	\$ 60.02	9 supporters
Jun-07	\$ 64.25	7 supporters
Jul-07	\$ 61.26	8 supporters
Aug-07	\$ 59.40	7 supporters
Sep-07	\$ 130.71	11 supporters
Oct-07	\$ 182.15	17 supporters
Nov-07	\$ 199.40	22 supporters
Dec-07	\$ 176.20	21 supporters
Jan-08	\$ 126.19	16 supporters
Feb-08	\$ 139.53	17 supporters
Mar-08	\$ 176.83	17 supporters
Apr-08	\$ 176.35	20 supporters
May-08	\$ 189.24	19 supporters
Jun-08	\$ 122.60	16 supporters
Jul-08	\$ 95.00	11 supporters
Aug-08	\$ 159.64	17 supporters
Sep-08	\$ 184.39	23 supporters

\$ 2,459.00

Nugget friendship club - receipts 1%

May-08	\$ 100.97
May-08	\$ 181.24
Jun-08	\$ 167.56
Total	\$ 449.77

**Superintendent Parent Advisory Committee (SPAC)
October 10, 2008 Meeting**

Introductions

Superintendent James Hammond opened the meeting with a brief overview of committee membership. Each school site may have members representative of PTA, Site Council, Special Education, English Learners, and Title I. Site administration to work with parent groups in order to designate/identify representatives. Local foundations are also invited to send a representative.

Measure W Update

Janet Berry gave a brief update regarding Measure W campaign.

Budget Update

Associate Superintendent Bruce Colby reported :

- District budget is based on fragile revenue streams from State - - with the possibility of mid-year cuts by the Governor. Current expectations include a 0% cost of living allocation (COLA).
- Structural deficits arise when expenditures are greater than revenue.
- Discretionary spending at sites has been reduced 15%.
- Administrative costs are less than 5% (indirect costs or categorical charge back is < 5%)
- *Services and Supplies* billed at 7 million dollars last year included water and PG&E costs. Less than \$100,000 was spent on consultant fees.

In response to a question regarding how to address concerns about fiscal accountability within the district, Dr. Hammond and Mr. Colby concurred that there are three concurrent measures in place to address this issue:

- 1- Parcel Tax Oversight Committee
- 2- Business Advisory Committee
- 3- Open book policy

It was suggested that this information, along with the current state of the District's financial standing and fiscal management procedures, be outlined on the website in order to increase public awareness.

Student Instruction Update

Assistant Superintendent Clark Bryant reported:

- DJUSD's 5 Year Plan for GATE received an *Exemplary* review by the State.
- DJUSD's Special Education Plan was considered *Exemplary* upon self-review.

Homework

An independent Homework Action Group presented to SPAC a proposal to re-examine the current DJUSD Board Policy on Homework (adopted in 2003). Copies of the policy were available at the meeting and the Action Group distributed a handout entitled *Davis Homework Action Requests* (Dated October 10, 2008). During the presentation and open discussion that followed a number of concerns/issues were raised in regard to homework (not listed in any order of priority or consensus):

Philosophy
Intent and purpose
Amount assigned
Professional development
Enforcement of policy
Balance of needs
Importance of extracurricular activities
Quality of family time

At the suggestion of Dr. Hammond, a representative (Heidy Kellison) of the Homework Action Group will present the group's concerns to DTA (Davis Teachers Association). As interest dictates, a subcommittee would then be formed to evaluate and compile recommendations for policy revision. The subcommittee would include members from both staff and SPAC. Any recommendations would be presented to both SPAC and DTA for feedback prior to formally approaching the BOE.

Next Meeting – November 14, 2008

Items for Agenda – Green Schools Subcommittee Report
Budget Update
Homework Update